

TWO HARBORS DEVELOPMENT COMMISSION

NSBEC

May 18, 2005

CALL TO ORDER: Meeting called to order by President Burke at 5:30 pm.

MEMBERS PRESENT: Joan Burke, Rose Amesbury, Dennis Moen, Roger Simonson, Steve Wattnem.

MEMBERS ABSENT: None.

ALSO PRESENT: Mike Valentine (Director), Al Goodman & Lenore Johnson (Lake County), Jon Jacoby (City Council).

MINUTES: Moved by Amesbury, seconded by Simonson the minutes of the April 18, 2005 meeting be approved as submitted.- **CARRIED.**

NEW BUSINESS: Discussion was held regarding issues related to the design of the proposed "17th Ave" County road project. The original intent of the "parkway" design was to encourage slow moving traffic befitting a residential area. The City's concern, citing experience on the previous "parkway" in the Harbor Hills area, was that the roads were too narrow for maintenance and emergency vehicle passage if there were a stalled vehicle on the road. The County asked for permission to bid the project 'as is' with the intent of seeking a "change order", citing the risk of a delay or loss of funding for the project if it were to be redesigned prior to bidding. After discussion it was the consensus of the Board that the County be allowed to bid the project as designed, with the intent to seek a change order narrowing or eliminating the median as acceptable to the City Council. Goodman, Johnson and Jacoby left the meeting at this time.

PAYROLL & BILLS: 1) Moved by Simonson, seconded by Wattnem to approve April payroll in the amount of \$5063.04. – **CARRIED.**

2) Moved by Moen, seconded by Wattnem the Directors expenses for April be approved in the amount of \$44.40- **CARRIED.**

3) Moved by Wattnem, seconded by Simonson the credit card statement be approved for payment in the amount \$317.74.- **CARRIED.** The Board recognized the expenses of \$383.50 for lodging and \$25.00 for registration which was reduced by the remaining credit of \$90.76.

4) The Board acknowledged the Lakenet invoice for May in the amount of \$80.00.

5) Moved by Moen, seconded by Wattnem to approve payment of the Northspan invoice in the amount of \$950.00. – **CARRIED.**

OTHER BUSINESS: 1) The Board received and reviewed the financial reports for April.

2) Still have not received a draft of a development agreement for the Billman project.

3) The Board received copies of the annual report.

COMMUNICATIONS: 1) Chamber of Commerce minutes of their April 21st meeting.

2) Letter from Lee Klein re: 17th Ave. road project.

3) Letter from Al Goodman re: 17th Ave. road project.

ACTIVITY REPORT: 1) Redesign of the THDC website is progressing.

2) Director met with Paul Bergman and Willard Clark in regard to the efforts to develop 70 acres of tax forfeit county property for housing. Valentine invited two AEOA members he met through his membership on the Housing Consortium Board. They made suggestions for the LCHRA to seek assistance from the State, at no cost, in the design of the project.

3) Informed the Board of the progress made towards the development of a Certified Nursing Assistant class in the high school. The Clinic and Hospital have provided some funding to get the class started. The class is limited to 10 students, although 15 have signed up.

4) Informed the Board of progress towards enhancing the high school welding program. The LaBounty

Foundation has approved some funding for the school.

- 5) Met with two start-up businesses looking for a location for their manufacturing business.
- 6) Through "Do I.T." involvement, the Director, informed the Board of the vision and effort to bring fiber optics to the premise in communities across the Range. A presentation will be made to community leaders explaining the concept and seeking involvement from interested communities.
- 7) Completed a Blandin survey regarding various information/opinions of our community.
- 8) Involved in the drafting of a survey form to be sent to Med Alley partners (Medical device manufacturers belonging to Med Alley), from the Iron Range Resources. Results of the survey will help in the planning of a marketing strategy to attract health care industry businesses to northeast Minnesota.

NEXT MEETING: The next meeting is scheduled for Tuesday, June 21, 2005 at 5:30 pm at the NorthShore Business Enterprise Center, unless otherwise notified.

ADJOURN: Moved by Simonson, seconded by Wattnem the meeting be adjourned at 7:10 pm.-
CARRIED.

Respectfully submitted by,

Mike Valentine, Director